

KEY WAIVER FORM - CANARY RIVERSIDE ESTATE

LESSEE/TENANT: FLAT NO:

DAYTIME TEL: SPECIAL INSTRUCTIONS:

MOBILE TEL:

EMAIL: ONE-TIME PASSWORD:

- I/we* confirm that I/we* will contact the estate office in writing to authorise any changes, additions or deletions to this waiver.
 - The keys are not to be handed over unless the proposed recipient is listed below and subject to any special instructions. In any doubt I/we* should be contacted on the number/s above before keys are given out.
 - Where it is not possible to contact the office in writing to request access, I/we* will advise the One-Time password provided below when requesting access. The One-Time password will then be updated in writing.
 - I/we* confirm that the Canary Riverside concierge/security staff are holding keys to the apartment at my/our* request and acknowledge that this is at my/our* own risk without any liability on the Managing Agents or Landlord, arising from either holding or releasing keys as authorised.
 - In the event of an emergency, Parkgate Aspen and authorised site personnel are authorised to gain access to the property if contact cannot be made but would ask to be made aware as soon as is practicably possible.
 - The police or emergency services are authorised to draw keys and enter the apartment in the event of an emergency or suspicion of criminal activity but ask to be made aware as soon as is practicably possible.
- [*Delete as appropriate]

	NAME, COMPANY & CONTACT TEL	REASON	PHOTO ID SUPPLIED?	DATE/DAY OF WEEK	TIME	FREQUENCY
1						
2						
3						
4						
5						

SIGNED BY LESSEE/AUTHORISED KEYHOLDER: DATE:

NAME IN BLOCK CAPITALS