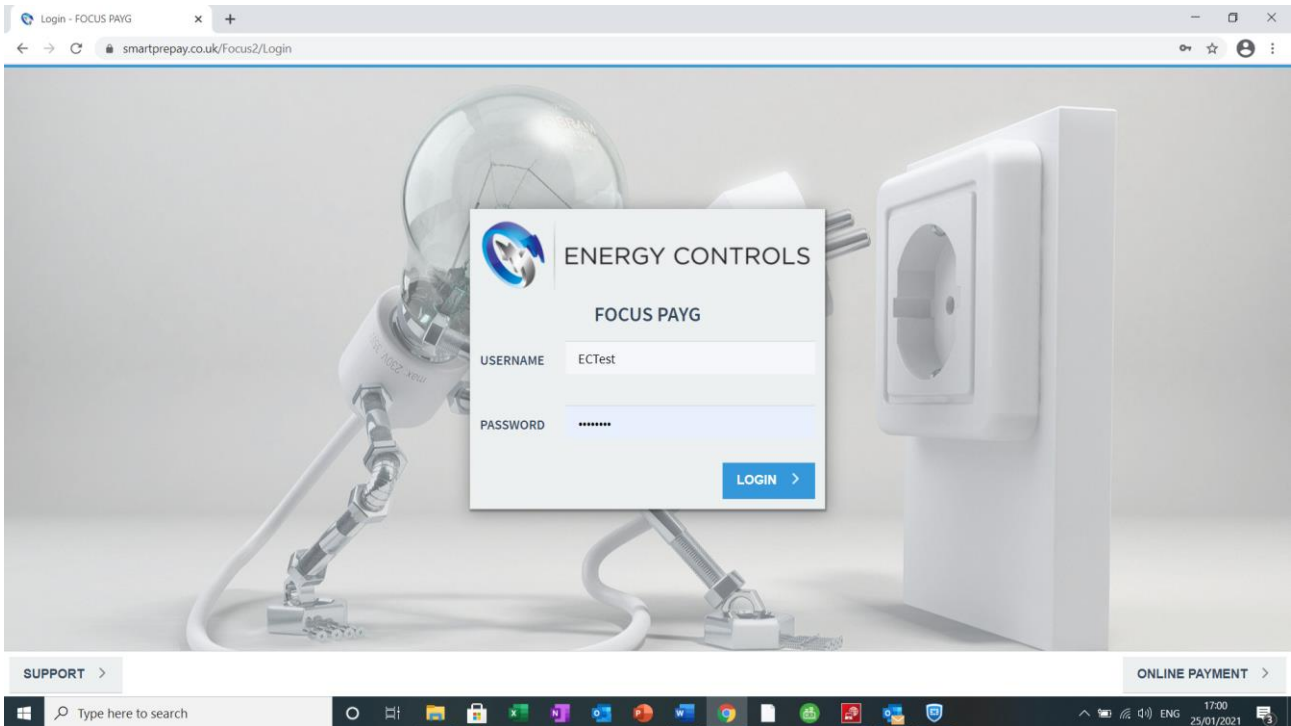




FOCUS PAYG V6 SMART Meter Portal

How To View Your Meter Online



This manual is intended for end user / residents who have one of the following Energy Controls SMART Meters installed:-

- **E470 GSM SMART Meter**



- **E450 PLC SMART Meter**



- **EML SMART Meter with Gas Sender**



- **Gas Data Sender**



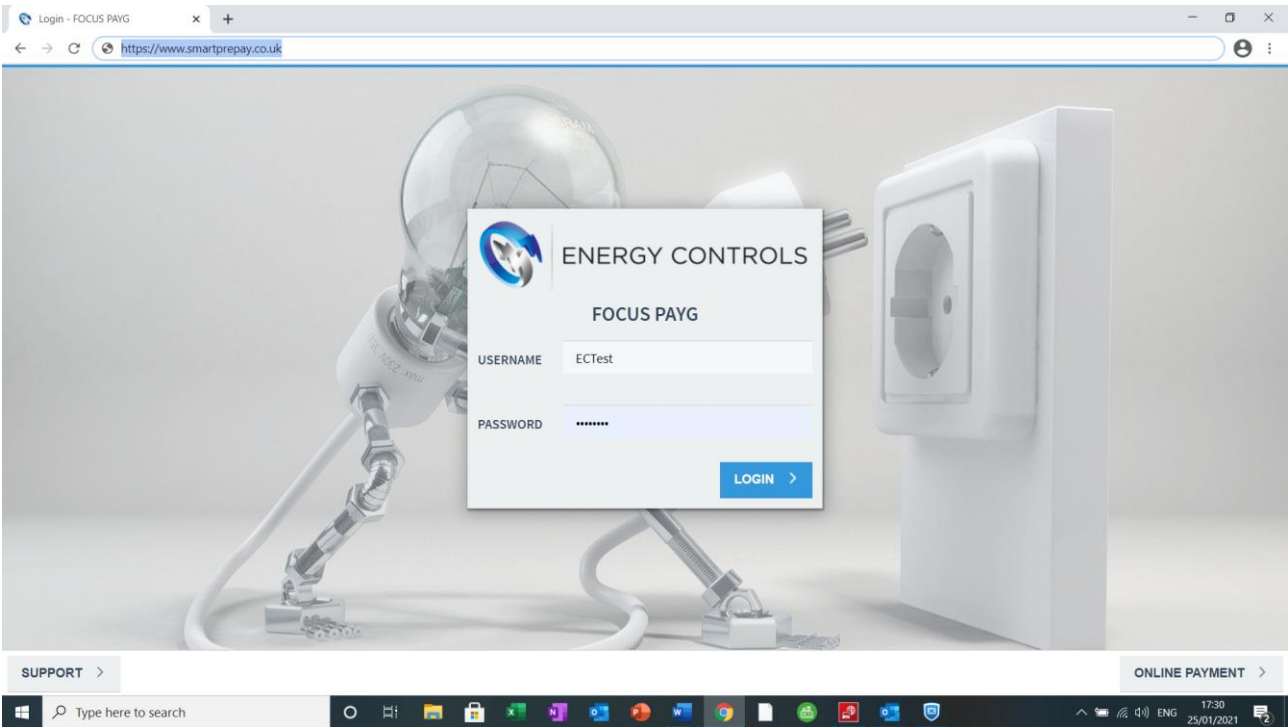


1. LOGIN

Enter the following web address in your browser:- <https://www.smartprepay.co.uk/>

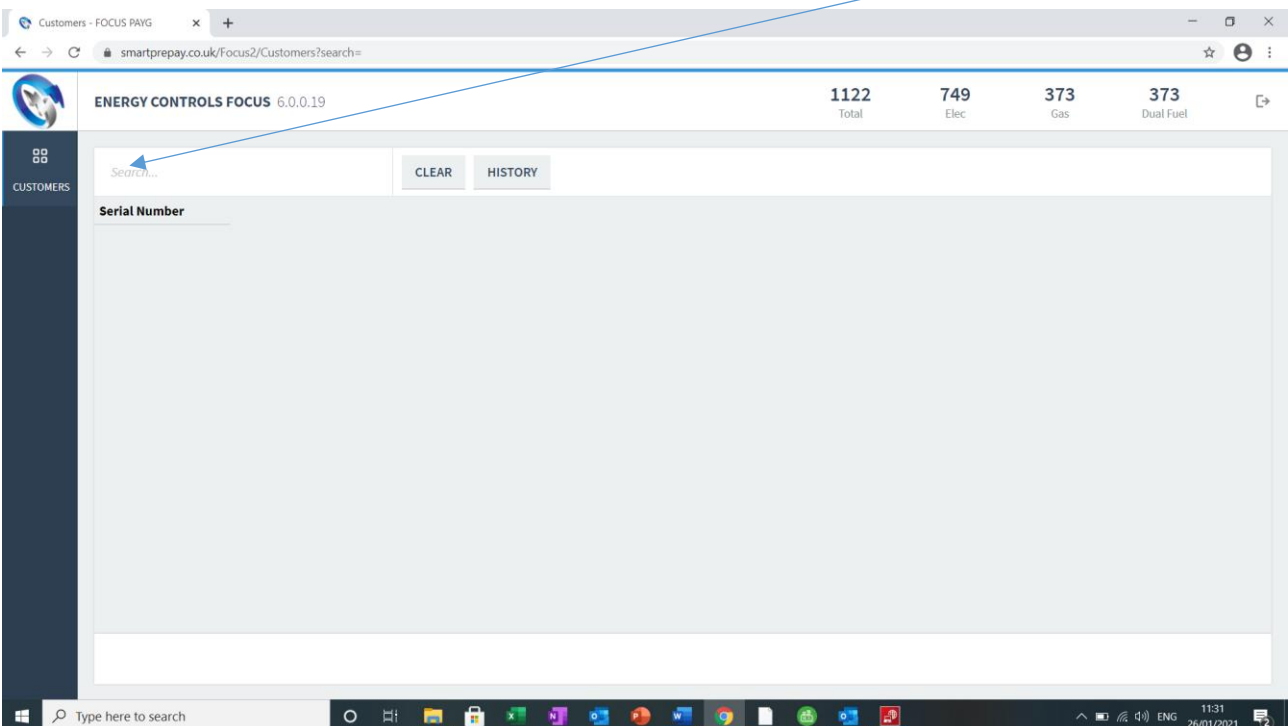
Note:- if you are switching from our old version of software to the new version please make sure that you 'Clear Your Browsing History' first.

You should be presented with this login screen:-



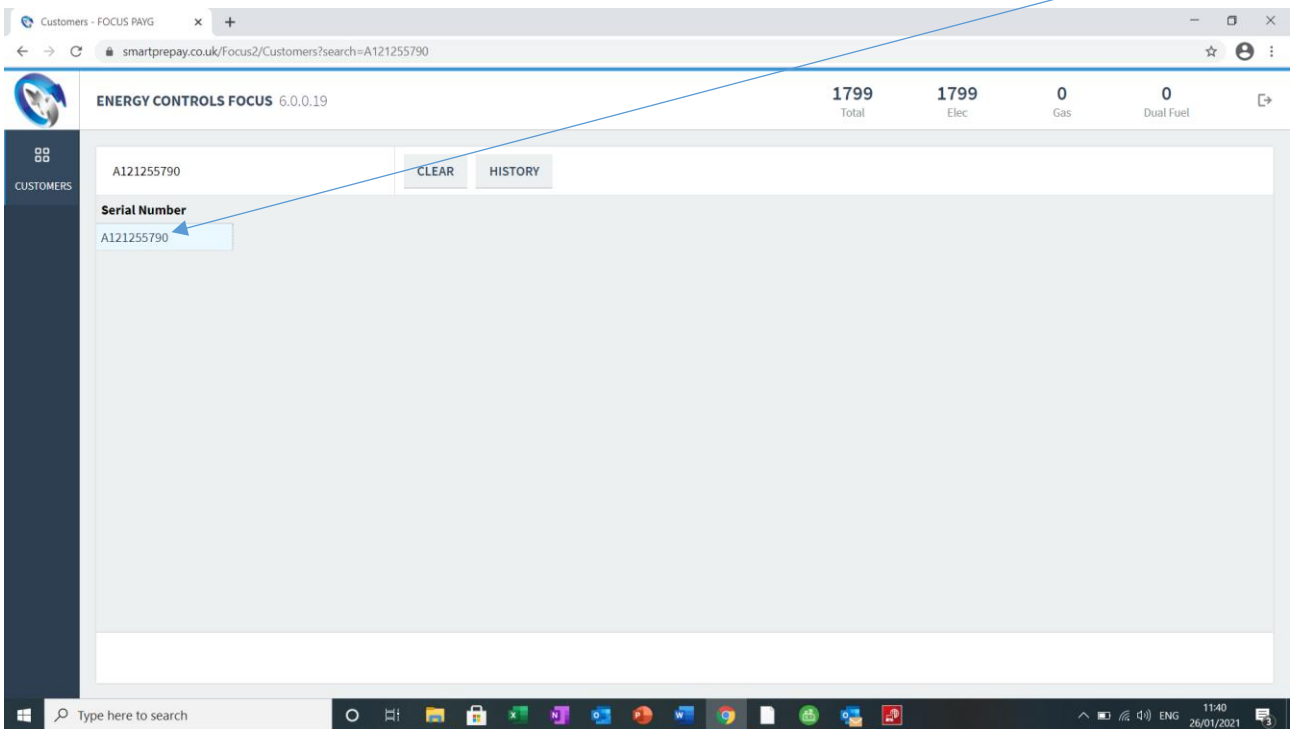
Enter the **Username** and **Password** that has been provided to you.

You will then see the following screen. Enter your **meter serial number** in the **search** box:-





You will then see the following screen confirming your meter serial number in the box below:-

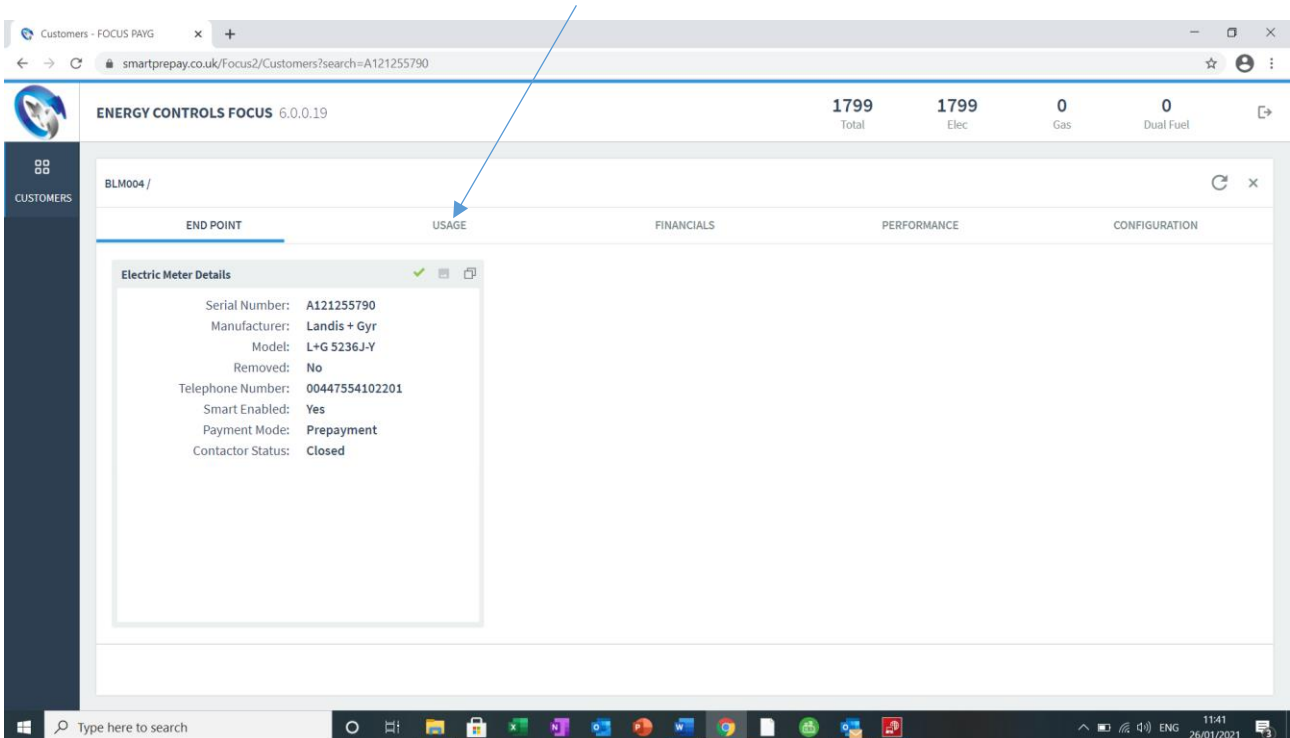


Double-click your **Meter Number** in order to expand the view as shown below:-

2. END POINT – Electric Meter Details

This screen just provides basic information on the details of your meter.

Click on the next menu option to the right – ‘**USAGE**’:-





(i) ELEC USAGE Screen

This screen will present your meter usage data as follows:-

- **Elec Profiles:** This is a graphical representation of your historical energy usage pattern.
- **Elec Readings:** This is a record of your weekly meter readings in kWh (kilowatt hours).

Note:- Only the previous 30 days are displayed by default. You can view your historical meter readings by changing the date in the 'From' box.

The screenshot shows the 'ENERGY CONTROLS FOCUS 6.0.0.19' web interface. At the top, there are summary statistics: Total 1799, Elec 1799, Gas 0, and Dual Fuel 0. The main content area is for meter 'BLM004' and is divided into tabs: END POINT, USAGE (selected), FINANCIALS, PERFORMANCE, and CONFIGURATION. Under the 'USAGE' tab, there are two panels: 'Elec Profiles' and 'Elec Readings'. Both panels show data for the period 'From 26/12/2020' to 'To 26/01/2021'. The 'Elec Profiles' panel contains a line graph showing kWh usage over time. The 'Elec Readings' panel contains a table of meter readings.

Date/Time	Register	Value
25/01/2021 00:58:15	TOTAL	28729.884
18/01/2021 00:51:26	TOTAL	28620.81
11/01/2021 00:45:04	TOTAL	28515.647
04/01/2021 00:22:25	TOTAL	28409.756
28/12/2020 00:17:20	TOTAL	28308.216



Clicking on the 'Excel' symbol will allow you to save the data you are viewing.



(ii) ELEC FINANCIALS

Note:- Only applicable to 'Pay-As-You-Go' / Prepayment customers.

This screen is divided into 2 modules and will provide all information relating to your prepayment activity as explained below:-

1. **Elec Financial State:** This shows the credit balance on your meter when it was last updated.

Note:- the balance is updated when a payment is made as well as every Monday morning – please check the 'Date/Time Received':-

Date/Time Received **25/01/2021 02:01:58**

2. **Elec Payment History:** This is a historical record of all of the payments you have made.

Note:- Only the previous 30 days are displayed by default. You can view your historical meter readings by changing the date in the 'From' box.

The screenshot shows the ENERGY CONTROLS FOCUS 6.0.0.19 web interface. At the top, there are four meters: Total (1799), Elec (1799), Gas (0), and Dual Fuel (0). The main content area is divided into four tabs: END POINT, USAGE, FINANCIALS (selected), PERFORMANCE, and CONFIGURATION. Under the FINANCIALS tab, there are two sections: 'Elec Financial State' and 'Elec Payment History'. The 'Elec Financial State' section features a circular gauge showing a credit balance of £69.29. Below the gauge, the following details are listed: Total Credit: £69.29, Total Debt: £0.00, Debt To Clear: £0.00, Emergency Credit Available: No, Emergency Credit Taken: No, IHU Topup Fuel Type: Gas, IHU Topup PIN: 0000, IHU Topup Amount: £0.00, and Date/Time Received: 25/01/2021 02:02:23. The 'Elec Payment History' section shows a table with columns for Date/Time, Amount, and Status. The table contains two entries: one on 24/01/2021 at 12:08:30 for £50.00 with a green checkmark, and another on 18/01/2021 at 21:10:15 for £20.00 with a green checkmark. A small Excel icon is visible in the top right corner of the payment history table.



Clicking on the 'Excel' symbol will allow you to save the data you are viewing.